

REGULATION

of the Sectoral External Assistance Council for Official Statistics

I. General provisions

1. This Regulation lays down the tasks and the organisation and functioning of the Sector Council for External Assistance in Official Statistics (hereinafter referred to as the Council), coordinated by the National Bureau of Statistics (hereinafter referred to as the Sector Coordinator).
2. The Sector Council for External Assistance in Official Statistics is a consultative body, without the status of a legal entity, established on the basis of the principle of partnership between the National Bureau of Statistics (NBS), as coordinator of the National Statistical System, external development partners active in the sector, the national coordinating authority for external assistance, other relevant national institutions.
3. The Council is empowered with sectoral programming and monitoring functions for external assistance projects and programmes in the field of official statistics.
4. The Council shall carry out its activities in accordance with this Regulation, Government Decision *No 377/2018 on the regulation of the institutional framework and mechanism for the coordination and management of external assistance* as amended, and other normative acts in force.

II. Purpose of the creation

5. The Council shall aim to make more effective use of external assistance by facilitating communication and participation of all stakeholders in the decision-making process on the programming and monitoring of external assistance projects and programmes in the field of official statistics.

III. Tasks of the Council

6. The Council shall have the following tasks to:
 - 1) identify, formulate and propose priorities for external assistance in the field of official statistics;
 - 2) participate in the elaboration and improvement, at sector level, of policy documents, sectoral expenditure strategies related to the integration of actions and financial means envisaged with external support in the national public budget;
 - 3) provide support in the monitoring of external assistance projects and programmes so that the:
 - a) external assistance projects and programmes in the sector are implemented effectively and on time;
 - b) planned actions and results contribute to the achievement of objectives;

- c) financial and technical resources are used in the most efficient way, ensuring complementarity and avoiding duplication;
- 4) recommend active improvement and/or remedial measures in the event of operational problems and/or refer the matter to the responsible authorities regarding the risks involved;
- 5) examine the reports of external assistance projects and programmes implemented in the sector;
- 6) provide support in ensuring the sustainability of assistance to the sector in order to achieve the strategic objectives;
- 7) analyse proposals for new external assistance projects and, on the basis of the principle of project priority and maturity, submits them to the sectoral working group for the preparation of the Medium-Term Budgetary Framework for inclusion in the sectoral expenditure strategies, which will subsequently be submitted to the Ministry of Finance in accordance with the budgetary timetable.

IV. Organisation and functioning of the Council

- 7. The Sector Council will be chaired by the Director General of the National Bureau of Statistics and co-chaired by the lead external development partner in the sector.
- 8. The Sector Council is composed of:
 - 1) Deputy Directors-General and heads of subdivisions within the National Bureau of Statistics responsible for designing, implementing and monitoring development policies and programmes and producing official statistics;
 - 2) representative(s) of the Ministry of Finance as the national coordinating authority for external assistance;
 - 3) representatives of external development partners active in the sector;
 - 4) representatives of other relevant institutions directly involved, which are secondary beneficiaries of assistance in the sector.
- 9. In the absence of the President of the Council, his functions shall be exercised by the Deputy Director General of the National Bureau of Statistics, delegated by the President.
- 10. The appointment and dismissal of members of the Council from outside the NBS shall be carried out by the institutions and organisations concerned. Members of the Council are entitled to delegate other persons from the institutions/organisations they represent, if for good cause they are unable to attend any of the meetings of the Council, notifying the Council Secretariat in advance.
- 11. The nominal composition of the Council (Annex 2) shall be established and approved by NBS order.
- 12. The President and Co-President of the Council shall perform the following functions:
 - 1) coordinate the entire work of the Council, ensuring its efficient functioning in accordance with its duties;
 - 2) convene ordinary and extraordinary meetings of the Council;

- 3) designates the persons responsible for the preparation of reports on items on the agenda of meetings;
 - 4) moderates the meetings of the Council and concludes on proposals and recommendations resulting from the debates held during the meetings;
 - 5) other functions related to the work of chairing and co-chairing the Council.
13. The members of the Council are equal partners with full rights of participation and involvement in the decision-making process, in the context of the exercise of the duties set out in these Rules.
14. Members of the Council shall perform the following functions:
- 1) attend all regular and special meetings of the Council;
 - 2) submit proposals for topics for the annual work plan and the agenda of Council meetings;
 - 3) review the material provided in advance by the Council Secretariat in accordance with the items on the agenda of Council meetings;
 - 4) actively contributes to the discussion of the items on the agenda at Council meetings;
 - 5) other functions related to the work as a member of the Council.
15. The Sectoral Council shall be convened whenever necessary, but not less frequently than once every quarter.
16. Meetings of the Council shall be deliberative if at least 50% of the composition of the Council is present.
17. Decisions of the Council shall be approved by a majority vote of the members (50% plus 1) present at the meeting and shall be recorded in the minutes.
18. Depending on the subjects under discussion, the Council meetings may be attended by invited rapporteurs or observers who do not have the right to vote.

V. Council Secretariat

19. The Secretariat of the Council shall be provided by the Directorate for Statistical Coordination and International Cooperation of the National Statistical Office.
20. The Council Secretariat shall be responsible for:
- 1) planning and organising Council meetings;
 - 2) the preparation, with the support of the NBS subdivisions, of the annual work plan of the Council and the preparation of the documents required for consideration at the Council meetings;
 - 3) logistical and informational assistance during Council meetings:
 - a) submission of materials (in electronic version) to Council members for consideration;

- b)** drafting the minutes of the meetings of all Council members;
- c)** ensuring that information on the work of the Council is placed on the website of the National Bureau of Statistics www.statistica.md
- d)** monitoring the implementation of the decisions adopted at the meetings of the Council.