

CONTRACT NOTICE

Design and development of a new website for the National Bureau of Statistics of the Republic of Moldova

Location - Republic of Moldova

1. Reference

Call for Expression of Interest for the design and development of a new website for the National Bureau of Statistics of the Republic of Moldova

2. Procedure

A maximum number of 8 applications received with the present call of interest will be selected by the Evaluation Committee. Shortlisted candidates will receive a tender dossier and will be invited to submit a technical and financial offer.

3. Programme title

EU funded project “Technical Assistance to support the National Bureau of Statistics of the Republic of Moldova”

4. Financing

Contract signed with the European Commission on 29 April 2019 and revised on 19 October 2020
Budget line: Incidental expenditures.

5. Contracting authority

The Italian Geographical Society in partnership with the National Institutes of Statistics of Italy (Istat), Poland (Statistics Poland), Denmark (Statistics Denmark). The project’s partner institution is the National Bureau of Statistics of the Republic of Moldova (NBS).

CONTRACT SPECIFICATION

6. Nature of contract

Global price

7. Contract description

The main objective of this contract is the re-design and development of the website of the National Bureau of Statistics of the Republic of Moldova (NBS) by applying a new responsive design, using best practices and examples from websites of National Statistical Offices of other countries, and considering the specific needs of the NBS. The new design should address all current website issues and should include a new structure, new visualisation tools, dynamic maps, compliance with mobile devices, advanced search functionality, disabled people facilities, dissemination standards for economic and financial statistical data (SDDS Plus) and other features and functions.

The main specific objectives include:

- Creating a new design of the NBS website that:

- Is responsive
 - Is user friendly
 - Follows accessibility guidelines
 - Is in line with other statistical offices' websites of European countries
 - Follows user requirements
 - Follows the latest design trends
- Selecting a CMS based on the following criteria:
 - Is an open source and actively maintained and updated
 - Is a framework CMS
 - Does not interfere with the design
 - It is broadly used, preferably by similar institutions
 - Has a plugin market
 - Offers support
 - Is extendable
 - Developing the new website of the NBS
 - Support the NBS in migrating the old website data to the new one
 - Provision of training to NBS staff for the maintenance and updating of the website content and for data migration.

8. Number and titles of lots

One lot only

9. Maximum budget

EUR 80,000

CONDITIONS OF PARTICIPATION

10. Eligibility

Participation is open to all legal persons, participating either individually or in a grouping (consortium) of tenderers, which are effectively established in the Republic of Moldova.

11. Number of tenders

No more than one tender can be submitted by a legal person whatever the form of participation (as an individual legal entity or as leader or member of a consortium submitting a tender). In the event that a legal person submits more than one tender, all tenders in which that person has participated will be excluded.

12. Grounds for exclusion

As part of the tender, tenderers must submit a signed declaration, Annex 2, to the effect that they are not in any of the exclusion situations.

13. Sub-contracting

Subcontracting is not allowed.

PROVISIONAL TIMETABLE

14. Provisional commencement date of the contract

15-12-2020

15. Implementation period of the tasks

1 year

SELECTION AND AWARD CRITERIA

16. Selection criteria

The following selection criteria will be applied to the tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole.

Economic and financial capacity of the tenderer

In case of tenderer being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three financial years for which accounts have been closed.

- the average annual turnover of the tenderer in the last 3 financial years must exceed the maximum budget of the contract indicated at point 9.
- Current ratio (current assets/current liabilities) in the last year for which accounts have been closed must be at least 1. In case of a consortium this criterion must be fulfilled by each member.

2) Professional capacity of the tenderer

The reference period which will be taken into account will be the last three years preceding the submission deadline.

- the Contractor has designed and developed at least 2 complex websites for large private companies or institutions;
- at least 5 staff currently work for the tenderer in fields related to this contract (website design and development); the staff has capacities and skills in web programming and open source CMS (to be assessed by the selection panel and practical presentations from the tenderer).

1) Technical capacity of tenderer

The reference period which will be taken into account will be the last three years preceding the submission deadline.

- the tenderer has provided services under at least 2 contracts with a budget of at least 50% of this contract in website design and development which were implemented in the last three years;
- the technical staff has capacity to design and implement a complex website for a National Institute of Statistics.

Previous experience which would have led to breach of contract and termination by a contracting authority shall not be used as reference.

17. Award criteria

Best price-quality ratio.

EXPRESSION OF INTEREST

18. Deadline for submission of expression of interest

The deadline for submission of the expression of interest is 07-12-2020.

19. Format and details to be provided

Applications must be submitted using the Annex 1, the format and instructions of which must be strictly observed.

The tender must be accompanied by a declaration from each legal entity submitting the application (Annex 2).

Any additional documentation (brochure, letter, etc.) sent with a tender will not be taken into consideration.

20. How expressions of interest may be submitted

Applications must be submitted in English and in original copy exclusively to the contracting authority. Applications submitted by any other means will not be considered.

By submitting an application tenderer accept to receive notification of the outcome of the procedure by electronic means.

The applications shall be delivered in original and in a closed envelope to:

Ms. Daniela Popa, National Bureau of Statistics, 106 Grenoble street, MD-2019, Chisinau, Republic of Moldova, Room 302.

The outer envelope should provide the following information:

- the words 'Not to be opened before the tender-opening session' and "A nu se deschide inainte de sedinta de deschidere a ofertelor";

- the name of the tenderer.

Any infringement of these rules (e.g., unsealed envelopes) constitutes an irregularity which will lead to rejection of the tender.

21. Alteration or withdrawal of tenders

Tenderers may alter or withdraw their applications by written notification prior to the deadline for submission of applications. No application may be altered after this deadline. The outer envelope (and the relevant inner envelope if used) must be marked 'Alteration' or 'Withdrawal' as appropriate.

22. Operational language

All written communications for this tender procedure and contract must be in English.

23. Additional information

Financial data to be provided by the candidate in the standard application form must be expressed in EUR. Where a candidate refers to amounts originally expressed in a different currency, the conversion to EUR shall be made in accordance with the InforEuro exchange rate of the month and year corresponding to the deadline for submitting applications, which can be found at the following address: <http://ec.europa.eu/budget/graphs/inforeuro.html>.

Tenderers may submit questions in writing to the following address up to 5 days before the deadline for submission of applications, specifying the contract title “Design and development of a new website for the National Bureau of Statistics of the Republic of Moldova”:

urs.adm@societageografica.it and daniela.popa@parstat.md

The Contracting Authority has no obligation to provide clarification after this date.

Any tenderer seeking to arrange individual meetings with the Contracting Authority and/or the National Bureau of Statistics concerning this contract during the tender period may be excluded from the tender procedure.

Any clarification requested by the tenderers will be posted simultaneously in writing in the NBS website.